MATTINGLY FORD
TITLE SERVICES LLC

LISTING AGENT QUESTIONNAIRE

PROPERTY ADDRESS: _____

LISTING AGENT:
NAME: _____
AGENCY: _____
OFFICE #: _____
MOBILE #: _____
FAX #: _____
EMAIL: _____

FINAL SALES PRICE: _____

COMMISSION:
LISTING: _____ **Admin fee** _____
SELLING: _____ **Admin fee** _____
TOTAL: _____ **BASED ON:** _____

EARNEST MONEY: **$**_____ **HELD BY:** _____ **Bring to closing? Y or N**

SELLER'S NAME(S): _____

SS#: _____

MARITAL STATUS: _____

SPOUSE'S NAME: _____

PHONE #: _____

FORWARD ADDRESS

_____

Will all Seller and Spouses be attending the closing? **Yes / No**
If **NO**, does our attorney need to prepare a Power of Attorney ($95.00)? **Yes / No**
If **NO**, please fax to us as soon as possible the POA document to be used at closing for our review.

PAYOFFS TO BE ORDERED

MORTGAGE TO: _____ / ACCT # _____
CUSTOMER SERVICE PHONE #: _____

MORTGAGE TO: _____ / ACCT # _____
CUSTOMER SERVICE PHONE #: _____

We will obtain the payoff(s), but will need the seller's signature authorization, as well as the mortgage account information requested above. A Seller's authorization is attached. Please have seller sign and return to MFTS.

TERMITE: **$**_____ **Payable To:** _____ **Paid by Borrower / Seller**
Damage/repairs $_____**Paid by Borrower / Seller**

HOME WTY: **$**_____ **Payable To:** _____ **Paid by Borrower / Seller**

HOMEOWNER ASSOC.: _____
CONTACT: _____ **PHONE:** _____

Are there Seller paid closing costs? **YES / NO** If **YES**, how much? _____

Are there any other fees or miscellaneous items that we should be aware of? _____
_____